# **UNION PUBLIC SERVICE COMMISSION**

The Civil services exam is conducted in three phases:

Phase 1: Civil Services (Preliminary) Examination (Objective Type)[400 marks]

Phase 2: Civil Services (Mains) Examination (Descriptive Type)[1750 marks]

Phase 3: Personal Interview (Personality Test)[275 mark]

The UPSC Civil Services Prelims[CSP] Examination is composed of two components:

1. General Studies (GS)[100 Q] carry 200 marks [2 hours (9:30 AM to 11:30 AM)]

2. CSAT carry 200 marks [80 Q] [2 hours (2:30 PM to 4:30 PM)]

## UPSC Prelims Syllabus[Phase I]

#### Syllabus for GS Paper (Prelims Paper I)

- $\checkmark$  Current events of national and international importance.
- ✓ History of India and Indian National Movement.
- ✓ Indian and World Geography-Physical, Social, Economic Geography of India and the World.
- ✓ Indian Polity and Governance Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
- ✓ Economic and Social Development Sustainable Development, Poverty, Inclusion, Demographics, Social Sector initiatives, etc.
- ✓ General issues on Environmental Ecology, Biodiversity, and Climate Change that do not require subject specialisation.
- ✓ General Science

#### Syllabus for CSAT Paper (Prelims Paper-II)

- ✓ Comprehension
- ✓ Interpersonal skills including communication skills
- ✓ Logical reasoning and analytical ability
- ✓ Decision-making and problem solving
- ✓ General mental ability

✓ Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency, etc. – Class X level)

## UPSC Mains Exam (1750 Marks)[Phase II]

The UPSC Mains exam consists of 9 papers, out of which two are qualifying papers of 300 marks each.

| Paper(Marks)           | Subject   |
|------------------------|---|
| Paper – I(250 Marks)   | Essay (can be written in the medium of the candidate's choice)  |
| Paper – II(250 Marks)  | General Studies – I (Indian Heritage & Culture, History & Geography of the World & Society)               |
| Paper – III(250 Marks) | General Studies – II (Governance, Constitution, Polity, Social Justice & International Relations)         |
| Paper – IV(250 Marks)  | General Studies – III (Technology, Economic Development,<br>Biodiversity, Security & Disaster Management) |
| Paper – V(250 Marks)   | General Studies – IV (Ethics, Integrity & Aptitude)   |
| Paper – VI(250 Marks)  | Optional Subject – Paper I  |
| Paper – VII(250 Marks) | Optional Subject – Paper II   |

Total: 1750

#### The two qualifying papers are:

- 1. Any Indian Language Paper(300 marks)
- 2. English Language Paper(300 marks)

## UPSC GS Paper I (250 Marks)

#### Indian Heritage and Culture, History and Geography of the World and Society:

- ✓ Indian culture covers the salient features of Literature, Art Forms, and Architecture from ancient to modern times.
- ✓ Modern Indian history include the significant events, personalities, issues during the middle of the eighteenth century until the present

- ✓ Various stages and important contributors and contributions from different parts of the country in 'The Freedom Struggle'
- ✓ Post-independence consolidation and reorganization within the country
- ✓ History of the world includes events, forms and effect on the society from 18th century like world wars, industrial revolution, colonization, redrawal of national boundaries, decolonization, political philosophies like communism, capitalism, socialism etc
- ✓ Salient aspects of Diversity of India and Indian Society
- ✓ Role of women and women's organization, population and associated issues, poverty and developmental issues, urbanization, their problems and remedies
- ✓ Social empowerment, communalism, regionalism & secularism
- ✓ Distribution of key natural resources across the world including South Asia and the Indian sub-continent; factors responsible for the location of primary, secondary, and tertiary sector industries in various parts of the world including India
- ✓ Effects of globalization on Indian society
- ✓ Important Geophysical phenomena such as earthquakes, Tsunami, Volcanic activity, cyclone etc., geographical features and their location- changes in critical geographical features (including water-bodies and ice-caps) and in flora and fauna and the effects of such changes
- ✓ Salient features of world's physical geography

## GS Paper II (250 Marks)

#### **Governance, Constitution, Polity, Social Justice and International relations:**

- ✓ Indian Constitution- historical underpinnings, evolution, features, amendments, significant provisions and basic structure
- ✓ Functions and responsibilities of the Union and the States, issues and challenges pertaining to the federal structure, devolution of powers and finances up to local levels and challenges therein
- $\checkmark$  Comparison of the Indian constitutional scheme with that of other countries
- ✓ Separation of powers between various organs dispute redressal mechanisms and institutions
- ✓ Parliament and State Legislatures structure, functioning, conduct of business, powers & privileges and issues arising out of these

- ✓ Appointment to various Constitutional posts, powers, functions and responsibilities of various Constitutional Bodies
- ✓ Structure, organization and functioning of the Executive and the Judiciary Ministries and Departments of the Government; pressure groups and formal/informal associations and their role in the Polity
- ✓ Salient features of the Representation of People's Act
- ✓ Government policies and interventions for development in various sectors and issues arising out of their design and implementation
- ✓ Statutory, regulatory and various quasi-judicial bodies
- ✓ Welfare schemes for vulnerable sections of the population by the Centre and States and the performance of these schemes; mechanisms, laws, institutions and Bodies constituted for the protection and betterment of these vulnerable sections
- ✓ Development processes and the development industry the role of NGOs, SHGs, various groups and associations, donors, charities, institutional and other stakeholders
- ✓ Issues relating to development and management of Social Sector/Services relating to Health, Education, Human Resources
- ✓ Important aspects of governance, transparency and accountability, e-governanceapplications, models, successes, limitations, and potential; citizens charters, transparency & accountability and institutional and other measures
- ✓ Issues relating to poverty and hunger
- $\checkmark$  Role of civil services in a democracy
- ✓ Bilateral, regional and global groupings and agreements involving India and/or affecting India's interests
- $\checkmark$  India and its neighborhood- relations
- $\checkmark$  Important International institutions, agencies and fora, their structure, mandate
- ✓ Effect of policies and politics of developed and developing countries on India's interests, Indian diaspora.

#### GS Paper III (250 Marks)

<u>Technology, Economic Development, Bio-diversity, Environment, Security and Disaster</u> <u>Management:</u>

- ✓ Indian Economy and issues relating to planning, mobilization of resources, growth, development and employment.
- ✓ Development, Bio diversity, Environment, Security and Disaster Management.
- ✓ Government Budgeting.
- ✓ Inclusive growth and issues arising from it.
- ✓ Major crops cropping patterns in various parts of the country, different types of irrigation and irrigation systems storage, transport and marketing of agricultural produce and issues and related constraints; e-technology in the aid of farmers
- ✓ Economics of animal-rearing.
- ✓ Food processing and related industries in India- scope and significance, location, upstream and downstream requirements, supply chain management.
- ✓ Issues related to direct and indirect farm subsidies and minimum support prices; Public Distribution System objectives, functioning, limitations, revamping; issues of buffer stocks and food security; Technology missions
- ✓ Land reforms in India.
- ✓ Effects of liberalization on the economy, changes in industrial policy and their effects on industrial growth.
- ✓ Infrastructure: Energy, Ports, Roads, Airports, Railways etc.
- ✓ Investment models.
- ✓ Science and Technology- developments and their applications and effects in everyday life Achievements of Indians in science & technology;
- ✓ Indigenization of technology and developing new technology.
- ✓ Conservation, environmental pollution and degradation, environmental impact assessment
- ✓ Awareness in the fields of IT, Space, Computers, robotics, nano-technology, bio-technology and issues relating to intellectual property rights.
- ✓ Disaster and disaster management.
- ✓ Role of external state and non-state actors in creating challenges to internal security.

- ✓ Linkages between development and spread of extremism.
- ✓ Challenges to internal security through communication networks, role of media and social networking sites in internal security challenges, basics of cyber security; money-laundering and its prevention
- ✓ Various Security forces and agencies and their mandate
- ✓ Security challenges and their management in border areas; linkages of organized crime with terrorism.

#### GS Paper IV(250 Marks)

#### Ethics, Integrity and Aptitude:

This paper includes questions to check the candidate's attitude and approach to issues relating to integrity, probity in public life and his/her problem solving approach to various issues and conflicts faced by him/her while dealing with society. Questions may utilise the case study approach to determine these aspects and covers area:

## **Ethics and Human Interface:**

Essence, determinants and consequences of Ethics in human actions; dimensions of ethics; ethics in private and public relationships

#### Human Values

Lessons from the lives and teachings of great leaders, reformers and administrators; role of family, society and educational institutions in inculcating values

## <u>Attitude</u>

Content, structure, function; its influence and relation with thought and behaviour; moral and political attitudes; social influence and persuasion.

Aptitude and foundational values for Civil Service, integrity, impartiality and non-partisanship, objectivity, dedication to public service, empathy, tolerance and compassion towards the weaker-sections

## **Emotional intelligence**

concepts, and their utilities and application in administration and governance

Contributions of moral thinkers and philosophers from India and world

Public/Civil service values and Ethics in Public administration- Status and problems; ethical concerns and dilemmas in government and private institutions; laws, rules, regulations and conscience as sources of ethical guidance; accountability and ethical governance; strengthening of ethical and moral values in governance; ethical issues in international relations and funding; corporate governance

#### **Probity in Governance**

Concept of public service; Philosophical basis of governance and probity; Information; sharing and transparency in government, Right to Information, Codes of Ethics, Codes of Conduct, Citizen's Charters, Work culture, Quality of service delivery, Utilization of public funds, challenges of corruption

Case Studies on above issues.

# UPSC Personality Test (275 Marks)[Phase III]

The Interview test will be of 275 marks and the total marks for written examination is 1750. This sums up to a Grand Total of 2025 Marks, based on which the final merit list will be prepared.

## **Types of Civil Services**

There are three types or categories of jobs through the civil servcie exam (CSE).

- 1. All India Civil Services
- 2. Group A Services or Central Services
- 3. Group B Services or State Services

## All India Civil Services Jobs List

- 1. Indian Administrative Service or IAS
- 2. Indian Foreign Service or IFS
- 3. Indian Police Service or IPS

## List of Group A Services by UPSC

- 1. Indian P & T Accounts & Finance Service
- 2. Indian Audit and Accounts Service

- 3. Indian Revenue Service (Customs and Central Excise)
- 4. Indian Defence Accounts Service
- 5. Indian Revenue Service (I.T.) or IRS
- 6. Indian Ordnance Factories Service (Assistant Works Manager, Administration)
- 7. Indian Postal Service
- 8. Indian Civil Accounts Service
- 9. Indian Railway Traffic Service
- 10. Indian Railway Accounts Service
- 11. Indian Railway Personnel Service
- 12. Indian Railway Protection Force (Assistant Security Commissioner)
- 13. Indian Defence Estates Service
- 14. Indian Information Service (Junior Grade)
- 15. Indian Trade Service, Group 'A' (Gr. III)
- 16. Indian Corporate Law Service

#### **List of Group - B Services**

1. Armed Forces Headquarters Civil Service (Section Officer's Grade)

2. Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Civil Service

3. Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Police Service

- 4. Pondicherry Civil Service
- 5. Pondicherry Police Service